



Sandbanks

Terms of Reference

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Additional copies of this publication are obtainable from the
Ministry of Natural Resources:

Ontario Parks website
<http://www.OntarioParks.com/planning>

or from the Sandbanks Provincial Park office

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Sandbanks Provincial Park

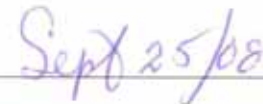
Approval Statement

I am pleased to approve this terms of reference for the preparation of the management plan amendment for Sandbanks Provincial Park (Natural Environment Class). This management plan amendment will reflect Ministry of Natural Resources' (MNR) intent to meet the objectives of our protected area.

This terms of reference will guide the management planning process through to the completion of the approved management plan amendment as required by the *Ontario Provincial Park Management Planning Manual*.



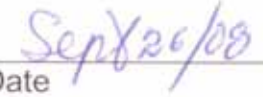
Barton Feilders
Manager, Planning & Research
Ontario Parks



Date



Adair Ireland-Smith
Director
Ontario Parks



Date

TERMS OF REFERENCE

Sandbanks Provincial Park Management Plan Amendment Process

1.0 PURPOSE

The purpose of the terms of reference is to:

- Explain the rationale for initiating a management plan amendment for Sandbanks Provincial Park (Natural Environment Class);
- Outline a proposed planning approach for the preparation of the plan amendment; and
- Identify the staff and other resources required for the planning process.

2.0 BACKGROUND

Sandbanks Provincial Park is located on Lake Ontario in Prince Edward County (Figure 1). The park was originally established as two separate parks, Outlet Beach and Sandbanks, which were combined into a single park in 1984. Boundary amendments have occurred since 1984, and the current size of the park is approximately 1600 hectares.

The 1993 Sandbanks Provincial Park Management Plan defines the protected area's goal, objectives and long-term direction for the protection, development, management and use of its natural values. The plan also addresses such issues as permitted activities, resource management, development and operations. A minor amendment to the plan was approved in 1996, to enable a boundary amendment to remove a boat launch from the park.

The Ministry of Natural Resources (MNR), Ontario Parks is proposing to develop an electric generation facility (wind energy) and associated facilities in Sandbanks Provincial Park for in-park consumption.

The Magenn Power Air Rotor System ("MARS") is an innovative wind energy system produced by Magenn Power Inc (based in Ottawa, ON). The MARS involves a helium filled turbine, which is tethered up to 300m above the ground and rotates with wind to generate energy. A single wind turbine of up to 100 kilowatt capacity is proposed to be tested and operated within the park in an area currently zoned natural environment. The project will also address the evaluation and consultation requirements under the Class Environmental Assessment for Provincial Parks and Conservation Reserves.

This project requires specific direction in the park management plan. The primary role of this planning process will be to identify amendments required to park zoning (changing an area of natural environment zone to development zone) and operations and development policies as a result of the project. The amended policies will also enable future consideration of other green energy initiatives for in-park consumption.

At the same time, the amendment will allow for minor modifications to the boundaries of existing development zones in this area of the park, so they can be shown more accurately on current mapping (Zones D1, D2, D3 and D4).

Various reports, supporting documents, unpublished data and other relevant information may be made available for public review at various stages of the planning process (as discussed in Section 6), during the development of the management plan amendment.

3.0 PLANNING AREA

The planning area will include the park's natural environment zone and development zones.

4.0 PLANNING TEAM ROLES AND RESPONSIBILITIES

The planning team will be responsible for preparing the management plan amendment and its various components, and direct consultation with Aboriginal communities and groups, interest groups, municipalities and the general public. Team members and their roles and responsibilities are as follows:

- Park Superintendent will chair the planning team and will provide ongoing assistance to the project by providing information about current operations, facilities, resource management issues and community concerns, and will serve as a liaison to local First Nations, stakeholders and the public.
- Zone Planner, Southeast Zone, Ontario Parks, will provide specific guidance and advice regarding the Ontario Parks' planning and public consultation process, and will ensure that all EBR, *Environmental Assessment Act* and *Provincial Parks and Conservation Reserves Act* and Ontario Parks' policy requirements are fulfilled.
- Park Management Specialist, Southeast Zone, Ontario Parks, will provide input in the areas of park operations and development.
- Zone Ecologist, Southeast Zone, Ontario Parks, will provide input in the areas of ecology, resource management and monitoring.

Planning Team Support: In addition to the planning team, other staff and external individuals may be consulted to provide specific expertise or support as required, including:

- Supervisor, Environment Design
- Resource Liaison Officer
- GIS Technician
- Magenn representative
- Planning and Research Staff in Main Office, Peterborough

5.0 INTEGRATION

Integration of the various environmental assessment, resource management and stewardship interests will be addressed at appropriate stages during the planning process.

Internal Integration

- The draft management plan amendment and recommended management plan amendment will be circulated for review to Ontario Parks, prior to approval by the Manager, Planning and Research and the Director, Ontario Parks.
- At the draft plan amendment stage, MNR programs will be consulted regarding significant resource values within the protected area and surroundings, and consistency of proposed protected area policies with policy direction for other MNR programs;
- Advance copies of all communications products will be shared with the local MNR communications/information officer prior to approval by Ontario Parks; and
- Environmental assessment of the project will follow MNR's requirements under A Class Environmental Assessment for Provincial Parks and Conservation Reserves (Class EA PPCR). The project is being evaluated as a Category B project under the Class EA PPCR, and consultation will be coordinated with the management plan amendment process.

External Integration

- Management planning materials will be distributed in order to meet public consultation requirements associated with the *Provincial Parks and Conservation Reserves Act*, the *Environmental Assessment Act*, the *Environmental Bill of Rights* (EBR) and the Ontario Provincial Parks Management Planning Manual;
- Local Aboriginal communities and groups should be consulted in advance of each stage of the planning process and on an ongoing basis;
- Meetings may be held with stakeholders to discuss the planning process, issues, options, etc., as required.

6.0 CONSULTATION

The consultation process will be conducted in an open and transparent manner. During the term of the planning process, Aboriginal communities and groups, the public and various interest groups will be consulted.

The protected area planning and Class EA evaluation process will be comprised of three stages.

6.1 Stage 1 – Initial invitation to participate and opportunity to inspect terms of reference

Following approval of the terms of reference, the public is invited to participate in the process and is provided with an opportunity to inspect the completed document.

6.2 Stage 2 – Opportunity to review draft management plan amendment

The draft plan amendment will outline proposed policy changes and a summary of the consultation that has occurred. The elements of the Class EA evaluation (step 3 in the Class EA) will be addressed.

6.3 Stage 3 – Opportunity to inspect the approved management plan amendment

The approved management plan amendment will take into consideration public response to the draft management plan amendment. The approved management plan amendment will meet all content requirements as set out in the *Ontario Provincial Park Management Planning Manual*. The document will contain policies and directional statements for the management of the protected area, as well as a consultation summary. Notification of plan release will be carried out at this stage. In addition, notices will address the content requirements of the Notice of Completion, as specified in step 4 of the Class EA.

7.0 PLANNING SCHEDULE SUMMARY

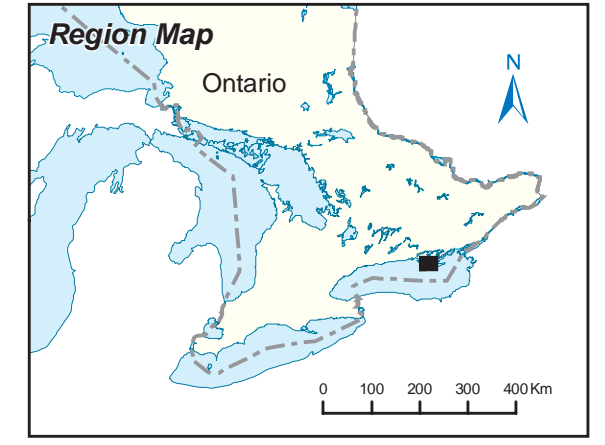
| STAGE IN PLANNING PROCESS | DESCRIPTION | CONSULTATION/ COMMUNICATIONS | LEVEL OF APPROVAL | PROPOSED BUDGET | PROPOSED TIMETABLE |
|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------|---------------------|
| 1. Preparation of Invitation to Participate and Approved Terms of Reference | <ul style="list-style-type: none"> Identify scope of the planning program Schedule Costs Responsibilities Public consultation | <ul style="list-style-type: none"> Mailing to First Nations communities, agencies, interest groups, local politicians (municipal and provincial) and adjacent property owners Electronic posting of the approved terms of reference Paid advertisements inserted in local newspapers Posted notice onsite Staffed open house Meetings with stakeholder groups, as required | <i>Ontario Parks Director</i> | \$2500 | <i>Fall 2008</i> |
| 2. Draft Management Plan Amendment | <ul style="list-style-type: none"> Content requirements defined by <i>Ontario Provincial Park Management Planning Manual and Class EA-PPCR</i> | <ul style="list-style-type: none"> Circulation of notice of draft park management plan amendment Electronic posting of draft park management plan amendment Paid advertisements inserted in local newspapers EBR policy proposal notice posting on the Environmental Registry Class EA step 2 public notice Posted notice onsite Meetings with stakeholder groups, as required | <i>Minister, MNR</i> | \$1000 | <i>January 2009</i> |
| 3. Recommended Management Plan Amendment | <ul style="list-style-type: none"> Content requirements defined by <i>Ontario Provincial Park Management Planning Manual and Class EA-PPCR</i> | <ul style="list-style-type: none"> Mailings of notice of the approved park management plan amendment Electronic posting of the approved park management plan amendment Paid advertisements inserted in local newspapers EBR policy decision notice posted on the Environmental Registry Class EA step 4 notice of completion Posted notice onsite Meetings with stakeholder groups, as required Summary of input received during the planning process and how it was taken into consideration. | <i>Minister, MNR</i> | \$1000 | <i>Spring 2009</i> |

FIGURE 1

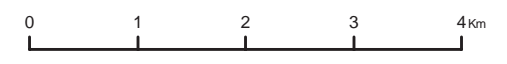
REGIONAL SETTING



ONTARIO PARKS Sandbanks



- Legend**
- City/Town
 - Railway
 - Highways
 - County Highways
 - ▨ Area of Natural or Scientific Interest (ANSI)
 - ▭ Township Boundary
 - ▭ Provincial Park Boundary
 - ▭ Provincial Park Terrestrial
 - ▭ Acquired Properties
 - ▭ Lake
 - ▭ Wetland



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This map should not be relied on as a precise indicator of routes or locations, nor as a guide to navigation. The Ontario Ministry of Natural Resources (OMNR) shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.

Projection: UTM Zone 18
 Datum: North American Datum 1983
 Base derived from: NRVIS (Natural Resource Value Information System)
 Produced by: Ontario Parks, Southeast Zone