

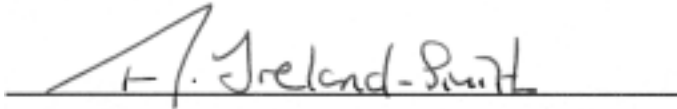


Boyne Valley

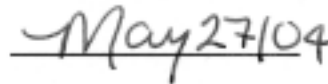
Terms of Reference

Approval Statement

I am pleased to approve the terms of reference for the preparation of a park management plan for Boyne Valley Provincial Park. These terms of reference meet all requirements as set out in the *Ontario Provincial Park Management Planning Manual*. They will effectively guide the management plan review process.

A handwritten signature in black ink, reading "A. Ireland-Smith", written over a horizontal line.

Adair Ireland-Smith
Managing Director
Ontario Parks

A handwritten date in black ink, reading "May 27/04", written over a horizontal line.

Date

Boyne Valley Park Management Plan

TERMS OF REFERENCE

1.0 PURPOSE

The purposes of the terms of reference are to:

- explain the rationale for initiating a management plan for Boyne Valley Provincial Park;
- outline a proposed planning program for the preparation of the plan; and
- identify the staff and other resources required for the planning process.

2.0 BACKGROUND

Boyne Valley Provincial Park is situated on the Boyne River approximately 20 kilometres north of Orangeville, four kilometres east of Shelbourne and north of the Highway 89 and 10 junction in Dufferin County (see Figure 1). The site was regulated under the *Provincial Parks Act* in 1985 as a natural environment class provincial park (Ontario Regulation 279/85).

Boyne Valley Provincial Park falls partially within the Niagara Escarpment Plan Area (see Figure 2) and, as such, that portion is governed by *Niagara Escarpment Planning and Development Act*. Part 3 of the *Niagara Escarpment Plan* sets out the Park Planning and Open Space policies which apply to these lands. These policies, as well as the *Ontario Provincial Parks Planning and Management Policies*, will be consulted during the preparation of the park management plan.

Adjacent land uses include agriculture, rural residential, the Boyne Valley School of Life Science operated by City of Toronto Board of Education and approximately 458 hectares of adjacent provincially owned lands. The provincial lands will be considered as an addition to the park to protect the Boyne River Valley and the coldwater stream habitat. In 1994, two land use permits totaling 253 hectares were issued to allow pasturing and agricultural crop production within the park. A seasonal recreational (snowmobile) trail land use permit is issued to the Dufferin Drift Busters Snowmobile Club.

Boyne Valley Provincial Park lies within Ecodistrict 6E-7 and contains portions of the provincially significant Boyne Valley Life Science Area of Natural and Scientific Interest (ANSI) and the Primrose – Boyne Valley Earth Science ANSI. Boyne Valley is comprised of a number of natural communities including hardwood forest, open fields, bottomland, and swamp. The natural heritage feature representation of Boyne Valley Provincial Park makes a significant contribution to Ontario's system of provincial parks and protected areas and the Niagara Escarpment Parks and Open Space System.






The *Provincial Parks Act*, Ontario Park's policy and the Niagara Escarpment Plan require that a management plan be prepared for Boyne Valley Provincial Park. The objective is to develop a management plan. The plan will define the park's goal, objectives and long term direction for the protection, development, management and use of the park's resources. In particular, management issues such as protection and enhancement of vegetation and important ecological functions will be addressed in the planning process. The plan will also address such



Boyne Valley

Figure 1: Regional Context

Legend

-  Boyne Valley Provincial Park
-  Provincial Parks
-  Waterbodies
-  Highways
-  Roads

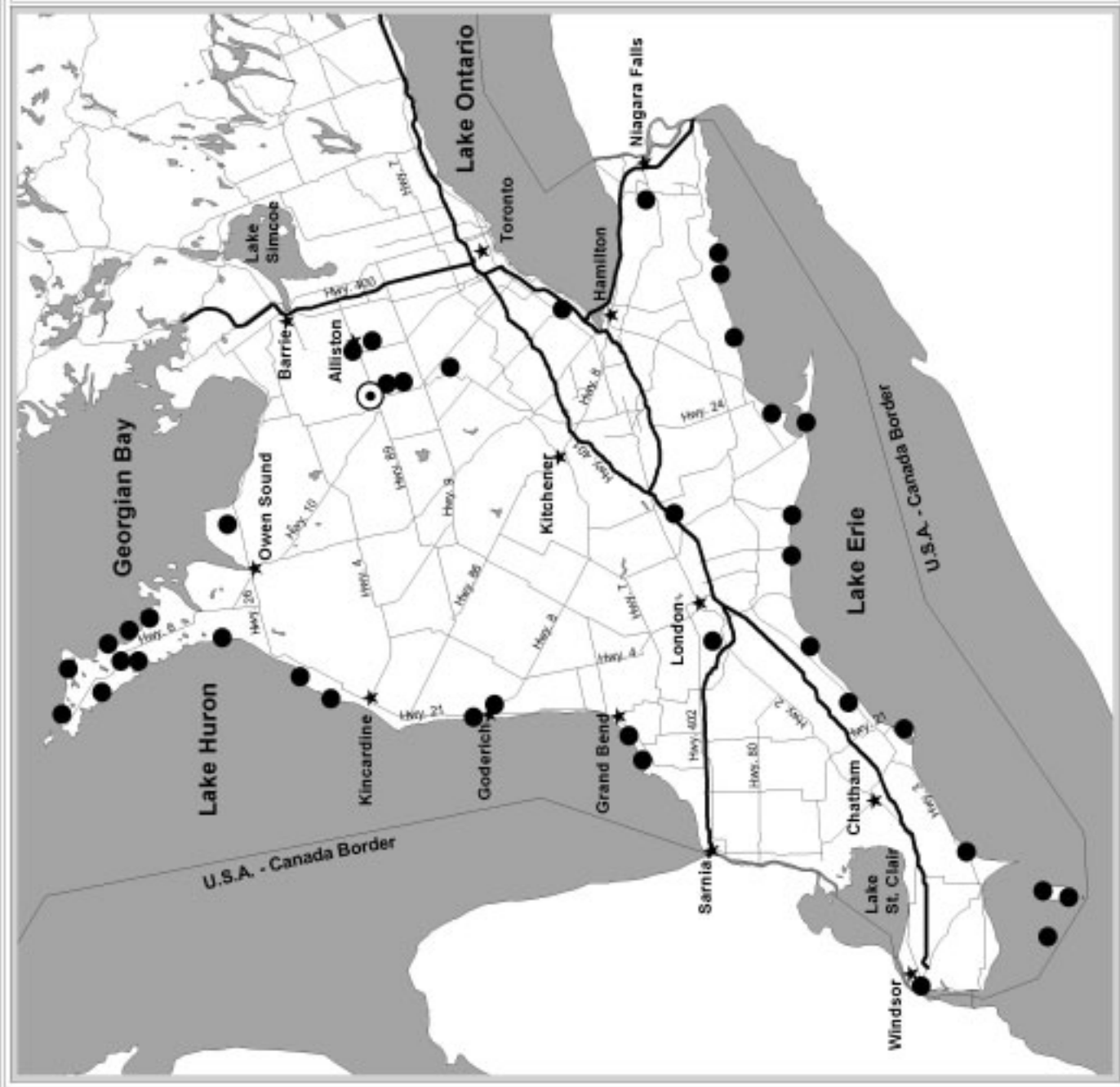


Scale 1:2,250,000



Copyright 2003, Queen's Printer for Ontario.
 Prepared by Ontario Parks, Southwest Zone

This map is for illustrative purposes only.
 Do not rely on it as being a precise indicator
 of routes, locations or features for as a guide
 to navigation.



issues as park classification review, permitted activities, land acquisition and partnerships.

The primary role of this planning process will be to identify the contributions that Boyne Valley makes to the achievement of the four Ontario provincial parks system objectives and Ontario's Objectives for the Niagara Escarpment Parks and Open Space System, and to identify and establish management policies aimed at maintaining or enhancing those contributions. Recent reports, supporting documents unpublished data and other relevant information will be made available for public review in the development of this plan.

3.0 PLANNING AREA

The planning area will include the 431 hectares which are currently regulated under the *Provincial Parks Act* as Boyne Valley Provincial Park (Ontario Regulation 137/91) and approximately 419 hectares of adjacent unregulated, provincially acquired lands (see Figure 2).

The regulated or proposed park boundary is an administrative mechanism - it should not be viewed as a physical barrier which separates the park from the surrounding landscape. The greater ecosystem will be considered in the planning process. This can be defined as the area of influence surrounding Boyne Valley Provincial Park from an ecological, social and economic point of view. It is also the area where most of the impacts affecting the park occur.

4.0 PLANNING TEAM

The planning team will consist of:

- Bob Owen, Park Superintendent, Earl Rowe Provincial Park (project leader and technical support);
- Keith Early, Assistant Park Superintendent, Earl Rowe Provincial Park (technical support); and
- Brian Huis, Parks Planning Specialist, Southwest Zone, Ontario Parks, London (planning advisor).

Ex officio members of the planning team will be Peter Sturdy, Zone Manager, Southwest Zone, Ontario Parks; Barton Feilders, Manager, Planning and Research Section, Ontario Parks; Neil Hester, Niagara Escarpment Coordinator, Conservation and Planning Section, Lands and Waters Branch, Ministry of Natural Resources, Georgetown; Ken Whitbread, Manager, Niagara Escarpment Commission, Ministry of Natural Resources, Georgetown. The planning team may consult externally with academics, knowledgeable stakeholders, and others as required for scientific and technical expertise.

5.0 INTEGRATION











Integration of the various resource management and stewardship interests will be addressed at appropriate stages during the planning process.



Boyer Valley

Figure 2: Existing Features

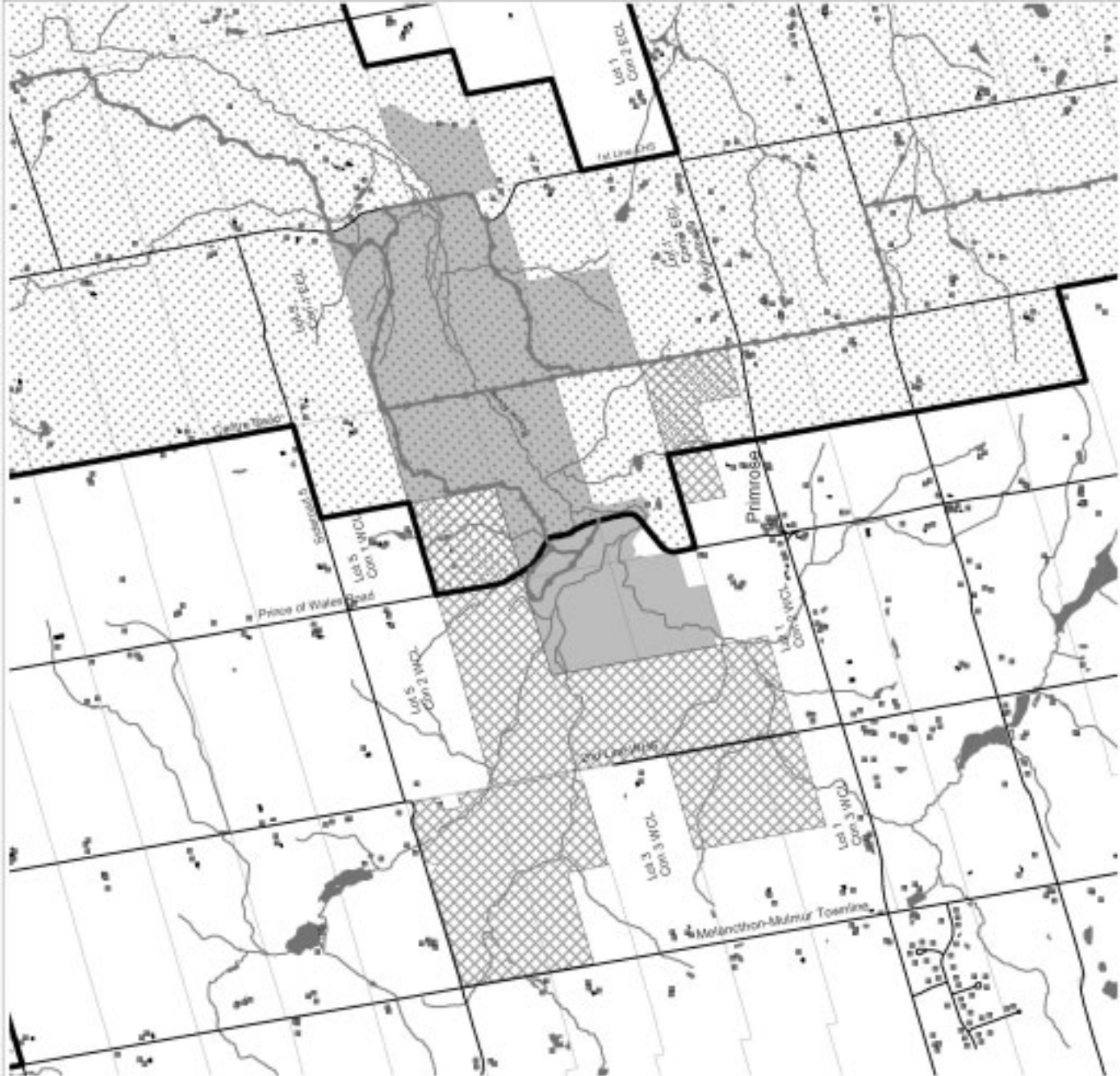
Legend

-  Regulated Park Area
-  Provincially Acquired Lands
-  Niagara Escarpment Plan Area
-  Waterbody
-  Lot Fabric
-  Large-scale Structure
-  Small-scale Structure
-  Bruce Trail
-  River/Stream
-  Road Segment



Copyright 2003, Queen's Printer for Ontario
Prepared by Ontario Parks, Southwest Zone

This map is for illustrative purposes only.
Do not rely on it as being a precise indicator
of routes, locations or features nor as a guide
to navigation.



Internal Integration

- The draft terms of reference, preliminary park management plan and recommended park management plan will be circulated for review within Ontario Parks and the Ministry of Natural Resources (MNR) (i.e., Midhurst District and Southcentral Region) prior to Ontario Parks' approval and release to the public;
- All draft documents will be circulated to the Lands and Waters Branch, MNR, and the Niagara Escarpment Commission Program staff to ensure compliance with all *Niagara Escarpment Plan* requirements;
- MNR program specialists will be asked to identify significant resource values within the park and environs, and management options which could be considered within the existing park policy framework;
- If mutually desirable, a meeting regarding the planning process, issues, options, etc., could be held with Ontario Parks, District and/or Regional staff;
- Staff from other Ministry programs may be asked to serve as resource contacts during the public consultation phases of the planning process; and
- Advance copies of all communications products will be shared with the local MNR District communications/information officer.

External Integration

- A contact list (as per Ontario Parks' bulletin PM 11.02.02, *List of Mandatory and Discretionary Contacts for Public Consultation*) will be prepared and updated as required to assist in distributing notices and/or documents at each stage of the planning process;
- Notices will be mailed out, posted on site, and inserted in local and regional newspapers to encourage involvement in the planning process; and
- In addition to scheduled public events (e.g., information drop-in centre or open house), other meetings may be held with First Nations or key interest groups to discuss the planning process, issues, options, etc., as required/requested.

The following documents or materials, among others, will guide and support the planning project. By no means is this a comprehensive list:

- Bruce Trail Association. *Trail Reference Guide*, 22nd Edition. Hamilton, 2003.
- Greenland, Gary. *Brief Historical Inventory of Primrose Park Reserve*. Ontario Ministry of Natural Resources, Historical Sites Branch, Planning: Research, 1973
- Harris, A., R. Ritchie and M. Stabb. *A Preliminary Life Science Survey*. Mulmur Township, Dufferin County, Boyne River Natural Science School, 1987.
- Kor, P.S.G. *An Earth Science Inventory and Analysis of the Violet Hill Channel – Boyne Valley Area of Natural and Scientific Interest and Boyne Valley Provincial Park*. Aurora, Ontario Ministry of Natural Resources, 1991.
- Niagara Escarpment Commission. *The Niagara Escarpment Plan (1994), Office Consolidation, September 2003*. Georgetown. www.escarpment.org.
- M.M. Dillon Limited, D.W. Graham and Associates Limited. *Boyne Valley Provincial Park Master Plan*. Toronto, 1975.
- Ontario Ministry of Natural Resources. *Beyond 2000 – Ministry of Natural Resources Strategic Directions*. Natural Resources Information Centre, Peterborough. 2000.

- Ontario Ministry of Natural Resources. *Environmental Assessment in Ontario Provincial Parks: An Interim Field Reference for Staff, Revised Edition*. Corporate Policy and Planning Secretariat. 1997.
- Ontario Ministry of Natural Resources. *Environmental Bill of Rights Procedures Manual (Working Draft)*. Corporate policy and Planning Secretariat. 1995.
- Ontario Ministry of Natural Resources. *Ontario Provincial Park Management Planning Manual*, 1994.
- Ontario Ministry of Natural Resources. *Ontario Provincial Parks Planning and Management Policies*. 1978.
- Ontario Ministry of Natural Resources. *Ontario Provincial Parks: Planning and Management Polices, 1992 Update*. 1992.
- Ontario Ministry of Natural Resources. *Owen Sound District Land Use Guidelines*. Owen Sound, 1983.

6.0 PUBLIC CONSULTATION

During the term of the planning process, the public and various interest groups will be provided with:

- *an initial invitation to participate in the planning process and an invitation to inspect the approved terms of reference;*
- *an opportunity to review background information;*
- *an opportunity to review the preliminary management plan; and*
- *an opportunity to inspect the approved park management plan.*

Each stage of the planning process will include a 45-day comment period. If optional planning stages are necessary, additional public consultation opportunities will be provided to address them. The minimum public consultation program is outlined in the following sections.

6.1 Stage 1 – Terms of Reference and Initial Invitation to Participate

Consultation carried out at this stage will consist of the following:

- *circulation of the approved terms of reference;*
- *mailings to adjacent landowners, agencies, interest groups, local politicians (municipal, provincial and federal) and local First Nations;*
- *posting of on-site notices;*
- *paid advertisement in local and regional newspapers;*
- *posting on the Ontario Parks internet site; and*
- *EBR policy proposal notice posted on the Environmental Registry.*

These notices will outline the proposed planning process, identify the opportunities for public input and solicit public comments.

6.2 Stage 2 – Background Information

Following the collection of all relevant background information, public notice of the opportunity to review material will be given as follows:

- *mailing to adjacent landowners, agencies, interest groups, local politicians (municipal, provincial and federal) and local First Nations;*
- *posting of on-site notices;*
- *paid advertisements in local and regional newspapers;*
- *information drop-in centre; and*
- *revised EBR policy proposal notice on the Environmental Registry.*

Background information will be kept on file and made available for public review at Earl Rowe Provincial Park.

6.3 Stage 3 – Preliminary Park Management Plan

A major consultation program will be carried out at this stage and will consist of the following:

- *circulation of preliminary park management plan;*
- *mailings to adjacent landowners, agencies, interest groups, local politicians (municipal, provincial, and federal) and local First Nations;*
- *paid advertisement in local and regional newspapers;*
- *posting of on-site notices;*
- *revised posting of an EBR policy proposal notice on the Environmental Registry;*
- *open house;*
- *meetings with groups and agencies (as required or requested).*

The document will be published in sufficient numbers to be circulated to adjacent landowners, agencies, municipalities, interest groups, politicians and local First Nations. The document will be accompanied by a letter describing the opportunities for participation (e.g., submission of briefs, attendance at open house, meeting with staff). In the plan and summary there will be an explanation of how public input will be considered.

6.4 Stage 4 – Approved Park Management Plan

Consultation carried out at this stage will consist of the following:

- *circulation of the approved park management plan;*
- *mailings to adjacent landowners, agencies, interest groups, local politicians (municipal, provincial, and federal) and local First Nations;*
- *posting of on-site notices;*
- *paid advertisement in local and regional newspapers;*
- *EBR policy decision notice posted on the Environmental Registry; and*
- *opportunity to request an individual Environmental Assessment.*

7.0 PLANNING SCHEDULE SUMMARY

See Table 1.

8.0 STAFF RESPONSIBILITIES

In addition to preparing the park management plan and its various components, the planning team will be responsible for direct consultation with interest groups, municipalities, and the general public. Staff responsibilities will be as follows:

- Bob Owen, Park Superintendent, Earl Rowe Provincial Park, will chair the planning team and provide ongoing assistance to the project by providing information about current operations, facilities, resource management issues and community concerns, and act as a liaison to local interest groups and the public.
- Keith Early, Assistant Park Superintendent, Earl Rowe Provincial Park, will provide ongoing assistance to the project by providing information about current operations, facilities, resource management issues and community concerns.
- Brian Huis, Parks Planning Specialist, Southwest Zone, Ontario Parks, London, will provide specific guidance and advice regarding the Ontario Parks' planning and public consultation process, fulfill all EBR requirements, conduct research and background information collection including public consultation, communications products (e.g., letters, paid ads, draft planning documents, etc.), and consult with the Niagara Escarpment staff and with MNR Niagara Escarpment program staff to ensure compliance with all *Niagara Escarpment Plan* requirements.
- Peter Sturdy, Zone Manager, Southwest Zone, Ontario Parks, London, will approve final drafts of planning materials prior to main office approval.

Other planning team members and contacts may be assigned various tasks throughout the project.

9.0 BUDGET

Sufficient funds will be allocated to cover costs associated with the planning and consultation process.

TABLE 1: Boyne Valley Provincial Park Management Planning Schedule Summary

STAGE IN PLANNING PROCESS	DESCRIPTION	PRODUCT(S)	CONSULTATION/ COMMUNICATIONS	PROPOSED TIMETABLE
1. Initial Invitation to Participation and Terms of Reference	<ul style="list-style-type: none"> identify scope of the planning program schedule costs responsibilities public consultation 	<ul style="list-style-type: none"> Terms of Reference 	<ul style="list-style-type: none"> mailing notice of initial invitation to participate and opportunity to inspect the approved Terms of Reference insertion of paid newspaper advertisement posting of on-site notices posting of EBR policy proposal notice 	Summer 2004
2. Background Information	<ul style="list-style-type: none"> gathering and general review of background information review park development examine nearby land use & development, & assess implications 	<ul style="list-style-type: none"> Background Information 	<ul style="list-style-type: none"> mailing notice of opportunity to review background information insertion of paid newspaper advertisement posting of on-site notices posting of revised EBR policy proposal notice 	Winter 2005
3. Preliminary Park Management Plan	<ul style="list-style-type: none"> content requirements defined by <i>Ontario Provincial Park Management Planning Manual</i> and the <i>Niagara Escarpment Plan</i> 	<ul style="list-style-type: none"> Preliminary Park Management Plan 	<ul style="list-style-type: none"> mailing notice of opportunity to review document insertion of paid newspaper advertisement staffed open house meetings (as required/requested) posting of on-site notices posting of revised EBR policy proposal notice 	Summer 2005
4. Approved Park Management Plan	<ul style="list-style-type: none"> content requirements defined by <i>Ontario Provincial Park Management Planning Manual</i> and the <i>Niagara Escarpment Plan</i> 	<ul style="list-style-type: none"> Park Management Plan 	<ul style="list-style-type: none"> mailing notice of opportunity to inspect document insertion of paid newspaper advertisement posting of on-site notices posting of EBR policy decision notice opportunity to request an individual environmental assessment 	Fall 2005